

OCCUPATIONAL HEALTH AND SAFETY POLICY

Policy Statement

The Management and Staff at Lee's Transport are committed to ensuring everyone involved in our processes are kept safe and healthy whilst at work. Management recognise their legal and moral responsibilities to provide a safe and healthy workplace for all employee's, contractors and other relevant interested parties involved in our processes.

Objectives

We are committed and will strive to:

- Provide a safe and healthy workplace where hazards are identified, reported and controlled
- Conduct health and safety audits, to identify, report and control hazards and risks involved within our processes
- Communicate and consult with staff in regards to workplace hazards and risks
- To ensure emergency response processes are in place and effective

As part of our systems and processes we will:

- Define and meet objectives, by documenting and monitoring occupational health and safety targets aimed at the elimination of workplace illness and injuries
- Continually improve our Occupational Health and Safety Management Systems
- Compliance with all OHS legislation and other requirements necessary
- Ensure incidents are reported and investigated, to minimise the risk of reoccurrence
- Ensure consultation and cooperation between management, employee health and safety representatives and employees and contractors on health and safety issues
- Provide, as appropriate, employee's, contractors and customers with regular information, instruction, training and supervision to ensure their safety and health
- Ensure our Occupational Health and Safety Management System is conformant and certified to ASNZS 4801:2001 and OSHAS 18001:2007

Managers are responsible for the day-to-day management of health and safety in the workplace. All position descriptions will include appropriate Occupational Health and Safety Management System accountability references.

Employees and contractors are required to follow all health and safety policies, procedures and instructions; and report all known hazards to their immediate manager or supervisor.

No task is so important as to compromise health and safety. Appropriate consideration must be given to determining a safe and healthy work method for each and every activity.

Korey Lee

General Manager

A handwritten signature in red ink that reads "Klee".

1st January 2018